

HALL COUNTY BOARD OF SUPERVISORS MEETING DECEMBER 2, 2003

CALL TO ORDER - The meeting was called to order by Chairman Pamela Lancaster.

INVOCATION – Invocation was given by Pastor Terry Brown.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was given in unison.

ROLL CALL –Present on roll call were Scott Arnold, Jim Eriksen, Dick Hartman, Bob Humiston, Bud Jeffries, Pamela Lancaster and Bob Rye

Consent agenda - Arnold made a motion and Jeffries seconded to approve the following by consent agenda.

1. Accept and place on file the minutes of the November 18<sup>th</sup> meeting
2. 5e Authorize the Chair to sign the notification of county highway superintendent
3. 5d Approve the claim for E Thayer in the amount of \$2,200.00
4. 8 Approve Resolution #03-0079 For Union Bank in the amount of \$100,000.00
5. 23 Accept and place on file the office reports from the Hall County Sheriff and Emergency Management
6. 24 Accept and place on file the Hall County Treasurer's Miscellaneous Receipts
7. 25 Accept and place on file communications as received

Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

OFFICE REPORT  
HALL COUNTY SHERIFF  
JULY AUGUST & SEPTEMBER  
FEES REPORT & FEES SUBMITTED

COPIES	\$268.00
HANDGUN PERMITS	\$115.00
VEHICLE INSPECTIONS	\$9,570.00

4a PRESENTATION BY PROJECT EXTRA MILE – Lex Ann Roach with Project Extra Mile and Sarah Pielstick a representative with Youth in Action were present. Ms. Roach stated that community collations through-out the State of Nebraska are working together to reinstate the ban on “zippers shots”. Zipper Shots are 12% alcohol pre-packaged gelatin shots. The packaging resembles snack packs made by JELLO and other food companies and are sold in grocery and convenience stores where children will be. The Nebraska Liquor Commission does not have any authority over wholesalers, so the ban was lifted. The Liquor Control Commission has required that a printed warning be on the packaging but it can easily be removed. Sarah Pielstick stated that the zipper shot is the equivalent of two beers and put youth at a greater risk of an accident if consumed. They are requesting that the ban on zippers be reinstated to save a life. Lex Ann stated that Dawson County passed a resolution requesting the voluntary ban and she would like Hall County to do the same. She provided the board with a copy of the resolution for their consideration.

Jeffries made a motion and Hartman seconded to encourage the voluntary ban on zippers in Hall County.

Jeffries questioned if a person had to be over 21 to purchase the product and Ms Roach replied that you do and most stores will card for alcohol purchases.

Hartman questioned where the products are stocked on the shelves. Rex Ann stated that because they are to be kept cool they may be close to the jello and other pudding snacks and children can mistake them for other food products. She stated that the local grocery stores do not stock them.

Arnold stated that law enforcement appreciates raising the awareness because they will look a little closer for the products.

Lex Ann stated that if the county board approves the resolution she would be willing to send a letter to the retailers that the county supports the resolution for the ban on zippers.

The vote on the motion to encourage the voluntary bank on zippers was taken. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and rye all voted yes and none voted no. Motion carried.

Jeffries made a motion and Rye seconded to encourage the Nebraska State Liquor Commission to reinstate the ban on zippers. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and rye all voted yes and none voted no. Motion carried.

4b DLR UPDATE - The jail planning committee met Monday December 1<sup>st</sup> to begin the pre-design phase of the jail. Every Tuesday following the meeting they will give an update to the full board. Joe Toczek has joined the planning committee. After the planning meeting the members have homework for the next two weeks.

Tim DeBuce was present and stated that a representative from the Nebraska Crime Commission and Nebraska Jail Standards were present at the meeting to assist Hall County with the pre-design phase. They reviewed the projections from the jail study and asked jail standards for statistics from the last eight years. They will gather data for December 15<sup>th</sup> meeting, and review the number of beds that were suggested in the original study. They reviewed floor plans from other projects. They are looking a facility with concrete block walls and cement floors and it will be a low maintenance building.

Arnold stated that they are looking at the standards from the American Correctional Jail Standards and the Nebraska Jail Standards. It was suggested to the committee that if the facility is used for federal housing it is better to use the higher minimum standards. The recommended size of the cells varies from the two standards.

Jeffries stated that the layout of the jail will be carefully considered so they will be able to operate with the lowest number of employees.

Hartman questioned if the rest of the board members will be able to see the plans and he was assured that as more tangible information is developed the other members will be able to see it. Hartman stated that when the county goes forward with the jail project it needs to be a unanimous decision. It will be vital to have the entire board agree. Hartman stated that he contacted Joe Toczek to be part of the committee. Lancaster stated that there are written minutes of the meeting and all members will have a copy.

Arnold also stated that it will be important for the county board to communicate and to be in agreement in order to proceed with this project.

**PUBLIC PARTICIPATION** – Chairman Lancaster called for public participation and non one responded.

**PUBLIC WORK COMMITTEE RECOMMENDATION – DRAINAGE IMPROVEMENT FOR VILLAGE OF DONIPHAN** – Jeffries stated that no further information on this item was received. Jeffries made a motion and Hartman seconded to table this item. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and rye all voted yes and none voted no. Motion carried.

**9 DISCUSS HIRING OF REPLACEMENT POSITIONS** – Lancaster stated that with the upcoming budget year and the pending union negotiations the board is starting to discuss these items. With the projected insurance rate increases of 15% the county needs to look at everything. She stated that the current policy states that the county board must approve any new hires and she would like to also address the hiring of replacement staff and have the county board approve them. This would encourage officials to look at their staffing requirements and assess if a replacement is necessary, this would be better than having to cut staff.

Hartman suggested that the county could enforce a 0% increase for next year. He would hate to see the county have to cut staff.

Jeffries stated that this was discussed in the personnel committee meeting and a freeze on personnel may not work but the increase in insurance rates needs to be considered. Discussion was held on freezing the purchase of equipment but the county may have to

pay later if they do this. Trucks and cars have to be replaced and the county has to have safe equipment.

Eriksen stated that Jeffries and Hartman have good points because the county has to be as efficient as possible. This may be a good first step to bring the hiring authority back to the county board.

Eriksen made a motion and Jeffries seconded that for any new and replacements hires for county offices must be approved by the Hall County Board of Supervisors. Hiring takes place all year long where the equipment purchases are considered more during the budget process

Discussion was held on the health insurance increases and the number of employees that pay the 10% of the premiums. Lancaster stated that Hall County offices are not overstaffed, most of them operate on only the required number of employees.

Arnold stated that the board addressed requests for new hires during the budget process and this year the corrections department only received half of the number of requested new hires.

Eriksen stated that he does not want department heads to panic, the board is just trying to send a message that things are tight and the board will not only look at expense but also personnel.

Arnold questioned how this policy will work when it is a department that has essential employees. Discussion was held and the department will need to come to the full county board and plead their case for the replacements.

The vote was taken on the motion to require the county board to approve the hiring of replacement employees. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

**7 BUILDING & GROUNDS COMMITTEE – DISCUSS BID FOR HVAC MAINTENANCE AGREEMENT FOR COUNTY ATTORNEY BUILDING** – Jeffries stated that the committee met and discussed the bid that was received. Jeffries made a motion and Arnold seconded to reject all bids on the HVAC maintenance agreement for the county attorney building. Arnold stated that this is a new system and they will continue to do the inspections but the committee decided to take the risk instead of procuring a new agreement for maintenance. The vote was taken on the motion to reject the bids. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

**10:00 A.M. BID OPENING FOR 10-YARD DUMP TRUCK** – The following bids were read:

BIDDER	TOAL PRICE	TRADE IN	NET TOTAL BID
Hansen International	\$73,695.89	\$4,500.00	\$69,195.89
Nebraska Peterbilt Body Crysteel	\$68,520.00	\$5,000.00	\$63,520.00
Nebraska Peterbilt Body Galion	\$68,603.00	\$5,000.00	\$63,603.00

Nebraska Truck Center Sterling body Galion	\$58,981.00	\$3,000.00	\$65,981.00
Nebraska Truck Center Freightliner body Galion	\$68,044.00	\$2,500.00	\$65,444.00
Nebraska Truck Center Freightliner body Crysteel	\$67,961.00	\$2,500.00	\$65,461.00

Jeffries made a motion and Arnold seconded to refer the bids to the public works committee and they will come back with a recommendation today. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

**10 DISCUSS & APPROVE EXPANDING CVB BOARD & APPROVE APPOINTMENTS -**  
Lancaster stated that the Hall County Visitor Promotion Advisory Committee is a five member board and two seats will expire in December. LB 726 provided that the committee could be expanded to seven members. At the last meeting the committee approved a motion recommending to the Hall County Board of Supervisors that the committee be expanded to seven members. If it is a seven member committee there can be at least two but more than three members from the hotel industry. This will provide better representation for the county.

Hartman made a motion and Jeffries seconded to approve expanding the Hall County Visitor Promotion Advisory committee to a seven member board. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

With the seven member board there will need to appoint two new members, their terms would be for two years and two members are up for reappointment.

Hartman made a motion and Eriksen seconded to appoint Nancy Smith, Michael Swanson, Doug Stange and Edwin Baasch. Discussion was held on the length of the terms. Nancy Smith and Michael Swanson will serve the four year term and Doug Stange and Edwin Baasch will serve the two year term.

Jeffries questioned if Gene McCloud could be considered for reappointment. The four people listed were new applicants, and the new applicants will provide the best coverage for the county.

The vote on the motion to approve the appointments and new members was taken. Arnold, Eriksen, Hartman, Humiston, Lancaster and Rye all voted yes and Jeffries voted no. Motion carried.

**10:15 A.M. BID OPENING FOR BRIDGE MATERIAL –** The following bids were received and read:

BIDDER	SECTION A	SECTION B	SECTION C	TOTAL IF TIED
HUSKER STEEL	#30,984.00	\$17,048.20	16,788.00	\$64,820.20 TIED
MIDWEST SALES & SERVICE	\$29,544.00	\$19,749.18	\$22,327.60	\$71,620.78 NOT TIED

RINKER STEEL \$53,520.00

NO BID

NO BID

NOT TIED

Jeffries made a motion and Hartman seconded to refer the bids to the public works committee. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

**13 DISCUSS SETTING SALARY FOR OFFICE OF HALL COUNTY PUBLIC DEFENDER** – This salary need to be set by January 2004. Humiston made a motion and Jeffries seconded to refer this to the personnel committee and they can come back with a recommendation for the December 16<sup>th</sup> meeting. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

**16 COMMENCE AUDIT AND APPROVAL OF BI WEEKLY PAY CLAIMS** – Jeffries made a motion and Hartman seconded to approve the bi weekly pay claims. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

**10:30 BID OPENING FOR SALE OF CRAWLER LOADER** – The following bids were read:

<b>BIDDER</b>	<b>TOTAL BID</b>
Merrill Wissing	\$8,527.00
Rodabaugh Excavating	\$6,250.00
Newman Excavating	\$7,600.00
Tom's Tree Service	\$6,100.00
Carlson Systems	\$5,600.00

Jeffries made a motion and Humiston seconded to refer the bids to the public works committee they will meet today and come back with a recommendation. Arnold, Eriksen, Hartman Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

**11 DON SHUDA VETERANS SERVICE OFFICE – DISCUSS AND APPROVE NANCE COUNTY CONTRACT** – Veterans Service Don Shuda was present along with his Veterans Service committee to discuss the proposed agreement with Nance County. This contract would be similar to the Howard and Sherman County contracts. The interlocal agreement would be the same and the dollar amount would also be the same.

The Nance County Board and the Nance County Veterans Service Committee have approved the agreement in the amount of \$11,801.00. They would like to start the agreement January 1, 2004. Shuda stated that he had provided County Attorney Jerry Janulewicz with a copy of the agreement for his review.

Jeffries stated that they need to have Jerry Janulewicz review the contract. Jeffries questioned Mr. Shuda if he would be able to handle the additional veterans and Mr. Shuda stated that it would not be a problem.

Jeffries made a motion to proceed with accepting this contract with Nance County if is legal and it can be done without amending the county budget. No second for the motion was made.

Arnold stated that he would like to have Mr. Shuda prepare a proposed budget for this contract and present it to the county board.

Eriksen made a motion and Humiston seconded to table this item and bring it back at the December 16<sup>th</sup> meeting. Jeffries stated that the next county that is interested in an interlocal with Hall County will be Merrick County. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

12 HOWARD MAXON EMERGENCY MANAGEMENT DIRECTOR – APPLCIATION FOR EMERGENCY DISASTER EXERCISE GRANT FUNDS – Emergency Management Director Howa Maxon was present and stated that Hall County has been invited to apply for grants funds. The County must have an emergency management program and an emergency exercise in order to qualify. This year he will conduct a table-top exercise. In the past when the various agencies were asked to participate, they could not recover any of the costs of overtime or other expenses, but now funds are available to support the expenses. The individual agencies would budget for the costs and could be reimbursed for them. He is requesting that the board approve the homeland security memorandum of understanding for the reimbursement of the emergency exercise costs.

Arnold made a motion and Humiston seconded to authorize the chair to sign the homeland security memorandum of understanding. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried. Mr. Maxon stated that he will return a copy for the clerk's record.

The Chairman called for a 5-minute break so the public works committee could meet to consider the bids.

BID OPENING FOR BRIDGE MATERIAL - Jeffries made a motion and Hartman seconded to award the bid for the concrete bridge project C42(311) to the low bidder Husker Steel. The total bid was \$64,820.20. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

BID OPENING FOR CRAWLER LOADER - Jeffries made a motion and Eriksen seconded to accept the bid from Merrill Wissing, in the amount of \$8,527.00 for the crawler loader. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

BID OPENING FOR THE 10-YARD DUMP TRUCK - Jeffries made a motion and Arnold seconded to table the bids until the December 16<sup>th</sup> meeting so they can review the exceptions on the truck. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

14 COMPUTER UPDATE – Will Bennett with ABACUS and Dave Arnold Computer Department Director were present. They reviewed the following information in a power point presentation:

- Hall County Computer Department chain of command
- Duties and responsibilities of the Hall County Board over the computer department
- Duties and responsibilities of the computer committee
- Duties and responsibilities of the computer oversight department duties and responsibilities of the computer administrator/consultant ABS William Bennett
- Reviewed the computer system history
- Reviewed the computer department budget

The board member were provided estimated budgets for 2003 through 2006 for the computer department and the anticipated projects that will be done.

There will be a meeting with the City council on December 16<sup>th</sup> concerning the Spillman update.

COUNTY BOARD ASSISTANT'S REPORT – No report

BOARD MEMBER'S REPORTS – Hartman – No report

Humiston – No report

Eriksen – He commented that the meeting with DLR went very well.

Rye – No report

Jeffries – No report

Arnold – He also stated that the meeting with DLR went well and he was stated that DLR has a good rapport with Nebraska Jail Standards.

Lancaster – She stated that all of the meetings were reported on and the meeting with DLR went well. She stated that the county board uses the committee system and all major considerations are done in committee and from recommendations from them. The County Board makes the final decision.

NEW OR UNFINISHED BUSINESS – Chairman Lancaster called for new or unfinished business and no one responded.

Meeting adjourned at 11:50 a.m. The next meeting will be December 16, 2003.

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Marla J. Conley, Hall County Clerk